



**The Works Art & Design Festival  
Call To Enter 2010  
3<sup>rd</sup> Annual  
Smaller Than A Breadbox Exhibit  
2010 Festival Dates: June 25 - July 7  
Application Deadline is  
Monday May 1, 2010  
5 PM MST**

This exhibit has been inspired by ceramic cone box exhibits, where no piece is larger than 3 inches by 3 inches by 6 inches. Traditionally Cone Box shows are made primarily of clay, but this exhibit is **open to all mediums. You do not have to provide your own box but your piece must not exceed 3 x 3 x 6 inches.** The Works Art & Design Festival is the largest event of its kind in North America. The Works features over 30 exhibits and 250 special events annually and attracts artists and art-lovers from around the world. If you would like to learn more about The Works please visit [www.theworks.ab.ca](http://www.theworks.ab.ca)

**Rules:**

1. Artwork must not exceed 3"x 3"x 6".
2. Artwork can use any material: clay, glass, fabric, paint, metal, wood, etc.
3. Artists can submit more than one work, with a maximum of 5 pieces.
4. A tag must be securely attached to each work for identification. This includes: Artist name, medium, phone number and price (or NFS to indicate if the piece is not for sale.)
5. Each artwork must be accompanied by a completed and signed Loan Object Form (Attached below). All forms and entries must be received by May 1, 2010 to participate in the exhibition.
6. All entries will be exhibited during The Works Festival June 25 – July 7, 2010.
7. All entries will be for sale during The Works Festival with 25% commission to TWIVAS unless the artwork is not for sale.
8. Questions? Contact Amber Rooke via email at [amber.rooke@theworks.ab.ca](mailto:amber.rooke@theworks.ab.ca) or phone 780.426.2122 ext 226
9. Send forms and entries to: The Works Art & Design Festival Attn: Curatorial Department 10635 – 95 St N.W. Edmonton, Alberta T5H 2C3.
10. Unsold artworks must be picked up (or delivered with a paid shipping fee) by July 25, 2010. If you are unable to pick up your artwork at the end of the exhibit and would like the piece returned by mail, please include a \$10.00 shipping fee for each piece. Make sure to include:
  - Artwork, no bigger than 3"x 3"x 6"
  - Loan Object Form: one completed for each artwork submitted. This form will be signed by a Works representative and you will be sent a copy.
  - \$10.00 (for each piece) Cheque or money order to The Works Art & Design Festival if you would like your unsold piece returned at the end of the exhibit or credit card info:

Shipping Fee Enclosed :

- \$10.00 (for each piece) within Canada  
 \$15.00 for each piece for shipping to the United States  
 \$30.00 for each piece for shipping outside of North America

Payment by: (circle one)  Cash  Credit Card  Money Order  Cheque  
VISA/MC number \_\_\_\_\_ Exp Date \_\_\_\_\_

Print Name of Credit Card Holder: \_\_\_\_\_

Signature if paying with credit card \_\_\_\_\_



**THEWORKS**  
ART & DESIGN FESTIVAL

## The Works Call To Enter Loan Agreement

**Project:** \_\_\_\_\_

**Loan Period:** \_\_\_\_\_

**Lender/Artist Information:**

Lender/Artist Name: \_\_\_\_\_ Photo Credit: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Postal Code \_\_\_\_\_

**Loan Object Information:** Please use Loan Object Forms for additional artworks

Artist: \_\_\_\_\_ Artist Nationality \_\_\_\_\_

Object(s) Title(s): \_\_\_\_\_ Date(s) of Execution: \_\_\_\_\_

Framed: \_\_\_\_\_ Medium: \_\_\_\_\_ Dimensions \_\_\_\_\_

Signature Location: \_\_\_\_\_ Other copyright owners? \_\_\_\_\_

**Value:** Is art object for sale during exhibition?: \_\_\_\_\_ Offering Price? \_\_\_\_\_

**Note: If art objects are for sale during the exhibition, TWIVAS is entitled to a 25% commission on the sale. See General Conditions below.**

**Shipping Information:** Provide return shipping instructions.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**General Loan Conditions:**

**1. Care, Preservation and Exhibition**

This agreement is between The Works International Visual Arts Society and the Lender of Artist, as the case may be. The TWIVAS will be the recipient of a loan of an item from the Lender for the purposes of exhibition and publicity during the aforementioned public exhibition project. The Artist hereby undertakes to protect objects lent from all physical loss or damage from any external cause while on location of the said exhibition project during the period of the loan, under a schedule of a Comprehensive Liability Policy. It is to be understood by the Lender and TWIVAS that all tangible objects are subject to gradual deterioration for which neither party shall be responsible, an example being water damage when exposed to freezing temperatures. TWIVAS retains the right to determine when, if, where, and for how long artworks borrowed will be exhibited during the exhibition period. The Lender hereby agrees not to withdraw the loan during the period of this agreement without prior written consent of TWIVAS.

**2. Insurance**

As a public event, the Works is required to carry Comprehensive General Liability (CGL) Insurance. We recommend that each artist and organization also carry CGL Insurance for the duration of the Festival in addition to insurance protecting the artworks from external factors.

**3. Catalog and Publicity/Reproduction and Credit**

Unless permission is expressly refused by the Artist/Lender on this document, the TWIVAS may, in perpetuity, photograph, film, videotape, and/or reproduce in any media the said art object for catalog, educational, or publicity purposes.

The TWIVAS will credit Artist/Lender during this exhibition as instructed in this agreement.

**4. Commission Entitlement**

Any sale during this exhibition of any of the said artworks or art objects permitted to be sold entitles TWIVAS to a 25% (twenty-five per cent) commission on the sale price as stated on this document, irrespective to any outstanding commission agreements the artist/lender may have with a third party.

**5. Shipping and Transportation**

The Lender/Artist hereby certifies that the art object lent is in such condition as to withstand the ordinary exigencies and physical stresses of packing, transportation, and handling as are likely to be experienced in the transport if the object.

The Lender will ensure that the art object is adequately and securely packed for the type of shipment and displays any special shipping and handling instructions.

**6. Return of Loaned Artwork**

Best efforts will be made by TWIVAS to return the art object in the same or similar packing materials. The choice of mode of return shipping is entirely within the discretion of TWIVAS. If reasonable efforts to return the said art object fail, then TWIVAS shall have the right to store the work at the Lender's expense, release of the work to be only upon payment of any accrued storage costs. Work stored and unclaimed for a period of one year shall become property of TWIVAS.

**7. Notices**

Any notices required and/or given pursuant to this agreement shall be made, respectively, to the Lender/Artist's address as stated above and to TWIVAS as set out at the top of this document.

**8. Lender/Artist Covenants**

The Lender/Artist (as the case may be) hereby covenants and warrants that he/she has the right to lend the said object(s) for the purposes of this exhibition, and in respect of any contemplated sale of the said object, that he/she has the sole right, title and authority to sell, transfer and grant a sale of the artwork.

**9. Covenants of TWIVAS**

TWIVAS hereby covenants to exercise all due care, attention and diligence in respect of the loan and exhibition of the lent artwork. In addition, TWIVAS will provide the requisite insurance coverage during the exhibition period and outbound transit, and will make all reasonable efforts to keep the Lender/Artist advised of the status of the art object during the exhibition period and to account promptly where there is any sale of the art object.

**10. Governing Law**

This agreement shall be governed in accordance with the laws of the Province of Alberta.

In Witness of the Covenants made and information disclosed, the parties hereby agree to be bound by this agreement and the covenants and information disclosed within, and have accordingly duly executed this agreement as of this effective date.

Dated at the City of \_\_\_\_\_, in the  
Province/State of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
Lender/Artist Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature

\_\_\_\_\_  
The Works International Visual Arts Society Representative