



Food Street Application 2012

APPLICATION

www.theworks.ab.ca

Festival Dates: June 21 to July 3, 2012

Section 1 - How will you be a part of The Works Food Street? Please check **one**:

Tent or Trailer | 10ft x 12ft or less

- Applications before February 15, 2012 \$3100 fee ^{*see note}
- Applications before April 15, 2012 \$3500 fee ^{*see note}
- Applications after April 15, 2012 \$3800 fee + \$300 deposit (due immediately)

Tent or Trailer | 8ft x 15ft

- Applications before February 15, 2012 \$3300 fee ^{*see note}
- Applications before April 15, 2012 \$3700 fee ^{*see note}
- Applications after April 15, 2012 \$4000 fee + \$300 deposit (due immediately)

Tent or Trailer | 10ft x 20ft

- Applications before February 15, 2012 \$3500 fee ^{*see note}
- Applications before April 15, 2012 \$3900 fee ^{*see note}
- Applications after April 15, 2012 \$4300 fee + \$300 deposit (due immediately)

NOTE At the time of application, \$300 refundable deposit + 1/2 of fee is due. The remaining balance is due on April 15, 2012. For example, if a vendor decides to apply for a 10ft x 20ft tent/trailer on February 1, 2012, they will pay \$2050 (\$1750 + \$300 deposit) upon application, and the remaining \$1750 is due on April 15, 2012. The \$300 deposit will be refunded after the Festival (see **Disclaimer**).

Multi-Year Commitment

Would you like us to hold your deposit for the 2013 Festival and receive a \$300 discount on your fees for 2012 and 2013? (Total savings of \$600 for each tent or trailer)

- YES
- NO

Section 2 - How much will you be paying?

First Installment (due upon application): _____ Date: _____

Second Installment (due on April 15, 2012): _____ Date: _____

Method of Payment

- Cash (hand delivered) Date: _____
- Certified Cheque (attached) Money Order (attached)

Continued on the next page

Credit Card | MasterCard / Visa (please circle one)

Card Number: _____ Expiry Date: _____

Name on Card: _____ Cardholder's Signature: _____

Credit Card payments will be taken according to the payment scheduled determined on page 1.
There will be a \$25 NSF Cheque & dishonoured Credit Card fee.

Section 3 - Personal Information (please print clearly)

Company Name (if applicable): _____ Contact Person: _____

Email: _____ Website: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Section 4

Disclaimer

The Works Art & Design Festival is an outdoor event and will take place **RAIN OR SHINE**. It remains each vendor's sole responsibility to provide a representative during **ALL 13 DAYS** and hours (**11:30am–9:30pm**) of Festival operation (including the final day of Festival) or otherwise reach a breach of contract. Management reserves the right at any time to alter or remove vendors if their conduct or representation is objectionable to staff or other participants in The Works Art & Design Festival Food Street or general public, or do not adhere to The Works Art & Design Festival Guidelines as outlined in the contract.

\$300 Refundable Deposit

Deposits for Tent/Trailers are due at the time of application. Deposits will be refunded within one month after the last day of the Festival, provided that the following criteria are met:

- All food vendors are manned within the opening and closing hours of 11:30am–9:30pm EVERYDAY (including the last day of the Festival, regardless of poor weather conditions—unless the Festival closes due to unsafe conditions such as electrical storms).
- No one is permitted to drive on Sir Winston Churchill Square at any time during Festival operating hours. You will be fined by the City of Edmonton.
- There is no damage or additional cleaning of Festival site and/or rented Festival tent as a direct result of your participation in the Festival as determined by Festival Food Street damage report completed on the last day.
- All dealings with Festival staff are of a professional nature. Aggressive and inappropriate behaviour will not be tolerated towards staff, visitors of the Festival, fellow participating artisans and vendors. This applies to you (the applicant) and/or any staff or representative of your company/organization.
- Damage deposit is non-refundable if you cancel your application. This applies to you (the applicant) and/or any staff or representative of your company/organization.

Endorsement

I/We, the undersigned, agree to participate in accordance to The Works Art & Design Festival terms and conditions. I/We will be bound by such terms in the event of a successful application. Completion and submission of this form constitutes a contract. (Please retain a copy for your records.)

Print Name/Company: _____

Signature: _____

Date: _____



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CHECKLIST + GUIDELINES

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- Complete Section 1** - Select Tent or Trailer
- Complete Section 2** - Select Method of Payment
- Complete Section 3** - Personal Information
- Attach typed descriptions of:**
 - Menu items
 - Price list
 - Photograph of vendor tent/trailer
- Vendors must provide their own tent/trailer and equipment with own hot water, potable sinks and hose.** All vendors are supplied with 110V 15-amp circuits (4 standard plugs).
 - If you require **additional power**, please state here:

 - Please provide **water requirements** here. You must provide your own hot water:

 - Please provide **tent/trailer size** (ft)—include trailer hitches, overhangs and space required for product storage:

- Submit Capital Health registration form**
- Submit a copy of insurance coverage**

The Works Art & Design Festival is not responsible for any damaged properties that occur on the Festival site.
- Meet current fire and health regulations**

All food vendors must be responsible for meeting current fire and health regulations. For more information, please call 780.496.3850 for Fire and 780.735.1400 for Health Regulations (Capital Health).
- Meet set-up requirements**

Set-up is tentatively scheduled for June 19 **after 9am**. **Tear down** is July 3 **after 9pm**. The Works Marketing Assistant will arrange specific placement, load-in dates and times with you by June 13, 2012.
- Complete Section 4** - Read and Sign the Disclaimer
- Send Application** - Send or drop-off applications to:
10635-95 Street NW Edmonton, Alberta T5H 2C3 or fax 780.426.4673

Applicants will be notified of their acceptance within one month of application

Detailed information will be sent with the acceptance package and contract upon acceptance into The Works Food Street. Participation in any previous The Works Art & Design Festival does NOT guarantee acceptance.

Questions? Contact marketing.assistant@theworks.ab.ca or call 780.426.2122 ext 234.