

// APPLICATION FORM



THEWORKS
INTERNATIONAL VISUAL ARTS SOCIETY

MAIL
The Works
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Edmonton, AB T5H 2C3
Attn: Amber Rooke

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FAK
780.426.4673

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780.426.2122

Remember to include:

- Resume or Curriculum Vitae
- 3 references (incl. phone numbers)
- Cover Letter

*Students and recent graduates, please
enclose a copy of academic transcripts*

// ABOUT THE WORKS INTERNATIONAL VISUAL ARTS SOCIETY

Based in downtown Edmonton, The Works International Visual Arts Society advances the development, awareness and appreciation of art and design in Canada and provides artists, designers and the public a forum for exchanging ideas.

For over 25 years, the Society has presented The Works Art & Design Festival - a unique, free event that attracts artists, designers and patrons from around the globe. Each summer, for 13 days, the best in cutting-edge design, digital art and new media technology are showcased alongside traditional visual art mediums. Thousands of artworks from across Canada and the world are exhibited in galleries transformed from alternative spaces ranging from vacant retail spaces to city parks. The Festival also presents workshops and seminars on the exciting changes and arising issues in art and design.

Edmonton enjoys the Society's programs year-round through its free public gallery, ongoing education programs and The Places program which leaves permanent works of art and design in public places.

Learn more about The Works International Visual Arts Society at
www.theworks.ab.ca

Sponsoring Parters, Education:



THEWORKS
INTERNATIONAL VISUAL ARTS SOCIETY

WORKS TOWORK

Summer Internship, Certification, Education
and Scholarship Program

For students, graduates and self-trained artists and arts administrators ready for meaningful, hands-on work experience with a world-class arts presenter.

OPPORTUNITIES IN

Exhibit Production and Technology, Curatorial, Marketing, Public Relations, Design, Stage Coordination, Special Events and Volunteer

// WORKS TO WORK

The Works to Work Summer Internship, Certification, Education and Scholarship Program features both theoretical and hands-on learning. Participants complete in-class modules while also working to deliver The Works Art & Design Festival. The program is fast paced and focuses on connecting theoretical learning with real-world applications.

The program begins in May and runs throughout the summer with 46 hours of in-class/home-study instruction and over 500 hours of practical work experience. Participants benefit from working with experienced arts presenters as well as world-class artists. Since 2001, participants have worked alongside Governor General Award-winning artists, international arts educators, and prestigious Canadian art curators.

Several learning strategies are used throughout the program including site lectures, student instruction, cohorts, home study, hands-on demonstrations, professional exposure, guest lectures, and research. Students are provided with a manual that includes a learning guide and assignment modules that must be completed in order to qualify for certification and scholarships.

To encourage ongoing skills development, Works to Work allows participants to return summer after summer to progress from the Assistant to Coordinator to Supervisor level. One position may be certified each summer.

WHO SHOULD APPLY?

- Students and graduates of visual art and design programs, marketing, communications and public relations programs
- Students and graduates of arts and cultural management programs
- Persons considering a career in arts and culture
- Artists interested in building and expanding their careers
- International arts students
- Students in related fields (museums, theatre, heritage, recreation, etc.)

// AVAILABLE INTERNSHIPS

Exhibit Production & Technology

ASSISTANT LEVEL

Participants learn to assist in the preparation and handling of artwork for exhibit production and presentation. The course covers preparation planning, install/dismantle, light/sound and other technologies (including new media), design, presenting/display, basic construction, inventory methods, teamwork, and safety.

COORDINATOR LEVEL

Participants advance the skills acquired at the Assistant level and develop skills in the following areas: ongoing planning; reporting and liaising with staff, volunteers, venue operators, artists, and other arts organizations; budgeting; inventories; design; install/dismantle; shipping/receiving; and insurance/customs brokerage.

SUPERVISOR LEVEL

Participants develop the skills to supervise and manage the Exhibit Production & Technology team. The Supervisor oversees exhibit production from creative conception through construction and exhibition to final evaluation. This advanced position is the conduit between the exhibition team and The Works' Directors.

MARKETING INTERNSHIP

Participants learn to assist in Festival Marketing initiatives by developing, implementing and marketing of all programs for the Society, The Works Art & Design Festival and Special Projects.

PUBLIC RELATIONS INTERNSHIP

Participants will assist with the plans and production of The Works Media Launch and co-ordinate Media communications before, during and after The Works Art & Design Festival.

DESIGN INTERNSHIP

Participants will learn to assist with the design of The Works Art & Design Festival Marketing collateral. Internship may include working with the Marketing, Volunteer, Special Events, Curatorial and Art & Design in Public Places Departments.

Curatorial

ASSISTANT LEVEL

Participants learn to assist with requirements in the development of exhibit content and arts presentation. This course covers curatorial research, registration, reporting, documentation, archiving, communicating curatorial intent, install/dismantle, audience development, and information gathering and dissemination.

COORDINATOR LEVEL

Participants further advance their skills in developing exhibit content and arts presentation with an emphasis on animating the artwork. This course also covers research, conceptualization, critical and creative writing, and public relations.

SUPERVISOR LEVEL

Participants develop the skills to supervise and manage the Curatorial team. The Supervisor will learn the theoretical underpinnings of the curatorial field. This advanced position is the conduit between the Curatorial team and The Works' Directors.

STAGE COORDINATION INTERNSHIP

Participants will learn to assist with the administrative planning and oversee the operation of The Works Stage before, during and after The Works Art & Design Festival.

SPECIAL EVENTS INTERNSHIP

Participants will assist with the administrative planning and production of all Special Events before, during and after The Works Art & Design Festival.

VOLUNTEER INTERNSHIP

Participants learn to assist in Festival Volunteer recruitment, training and events, maintain and develop providers in the community and assist with the daily operations of the Volunteer Trailer during The Works Art & Design Festival.

// APPLICATION FORM

please print and submit

I am applying for:

<input type="checkbox"/>	Curatorial Internship
<input type="checkbox"/>	Exhibit Production and Technology Internship
<input type="checkbox"/>	Marketing Internship
<input type="checkbox"/>	Public Relations Internship
<input type="checkbox"/>	Design Internship
<input type="checkbox"/>	Stage Coordination Internship
<input type="checkbox"/>	Special Events Internship
<input type="checkbox"/>	Volunteer Internship

Legal First Name

Legal Last Name

Current Mailing Address

Street _____

City _____

Province _____ Postal Code _____

Phone _____

Email _____

Permanent Mailing Address (if different)

Street _____

City _____

Province _____ Postal Code _____

Phone _____

Email _____